



Dr. S.J. Vijay, M.E., Ph.D.,
Registrar

KITS/REG/UG/Enrollment/²²⁵⁹/2026
08.07.2026

FIRST YEAR UG PROGRAMS ENROLLMENT & CLASS COMMENCEMENT LETTER

To: All the Enrolled and Provisionally Admitted UG Candidates.

Dear Candidate,

Sub: KITS – Admission into UG Programs for the academic year 2026 – 2027– Online Enrollment and Invitation for Certificate Verification - Regular Class Commencement – Regarding.

Congratulations on choosing Karunya Institute of Technology and Sciences for your higher education. All the candidates are required to complete the following processes on or before the specified dates:

- Mark entry - Last date : **10th July 2026**
- Fee payment - Last date : **15th July 2026**
(Tuition, Hostel, Mess and Transport Fee)
- Online enrollment - Last date : **18th July 2026**

Candidates who have completed the online enrollment process are required to report to the Karunya Institute of Technology and Sciences campus to complete the joining formalities and attend classes as per the schedule given below:

Programs	Reporting Date / Time	
B.Sc. Artificial Intelligence and Data Science B.Sc. Information Security and Digital Forensics	23.07.2026 (Thursday)	2.00 PM
B.Sc. Forensic Science B.Sc. Media Production and Digital Marketing B.Com. (Specialisation in Professional Accounting and Financial Technology) B.Sc. (Hons.) Psychology	24.07.2026 (Friday)	2.00 PM

On the day of reporting, the parents/guardian are invited to accompany the candidate and complete the following process at the venue (Bro. D.G.S. Dhinakaran Centre, Karunya Institute of Technology and Sciences, Karunya Nagar, Coimbatore).

1. Original certificate verification and scanning
2. Enrollment and Identity card generation.
3. Hostel allotment & Biometric registration
4. Accommodation in Residences (Hostels)

Scan for Location
(Enrollment Venue)



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The Candidates are directed to produce the following documents in **ORIGINAL** along with the one set of photocopy on the day of reporting for certificate verification and scanning.

1. SSLC Mark Statement or equivalent
2. HSC / Pre-degree / Intermediate Mark Statement or equivalent
3. Transfer and Conduct Certificate
4. Community Certificate & Copy of Aadhaar Card
5. Photocopy of Sports / Games / Extra Curricular Activities Certificate (if any)
6. Passport size photographs - 4 copies
7. Income Certificate or Form-16 of parent for the financial year 2025 – 2026
8. Proof for Scholarships Claimed
 - Wards of Alumni - Copy of Alumnus Degree Certificate/Transfer Certificate/Alumni ID card
 - Wards of Faculty / Staff of KITS / JC / SEESHA / EMHSS / KCS / Bethesda - ID Card Original along with the Ration Card
 - Siblings of Current Student or Alumnus of KITS - siblings studying in KITS - ID Card Original along with the Ration Card
 - Child of a Pastor / Missionary - Authorized letter from the Registered Church or Missionary Organization subject to verification and approval from competent authority
 - Jesus Calls Young Partners Plan Certificate (Obtained on or before 30th April 2026)

As the enrollment process is fully computerized, all the provisionally admitted candidates who are yet to complete the enrollment process are requested to pay the first semester fees (University Academic, Hostel, Mess and Transport fee) using Karunya's online payment facilities through the candidates' login portal on or before the due date and complete the online enrollment process. The designated enrollment officer from Karunya will contact the candidate / parent over the phone / email and assist in completing the enrollment process.

For details about scholarships, kindly refer to <https://admissions.karunya.edu/scholarships>.

For any clarification/assistance, the candidate shall contact: 0422 2614420 / 0422 2614441 (9:00 AM to 6:00 PM) or shall reach us at enrollment@karunya.edu

We look forward to welcoming you on campus.


REGISTRAR

CC to: Deans / HoDs



Karunya INSTITUTE OF TECHNOLOGY AND SCIENCES

(Declared as Deemed to be University under Sec.3 of the UGC Act, 1956)

MoE, UGC & AICTE Approved; NAAC Accredited A++

Karunya Nagar, Coimbatore - 641 114, Tamil Nadu, India.

GENERAL INSTRUCTIONS

On the date of reporting to the Campus, the candidates shall go through the following processes in the Enrollment Venue (Bro. Dr. D.G.S. Dhinakaran Centre, Karunya Institute of Technology and Sciences campus):

- i. Original certificate verification and scanning
- ii. Enrollment (candidate who have not completed online enrollment)
- iii. Hostel allotment & Biometric registration
- iv. Meeting the Mentors
- v. Accommodation in Residences (Hostels)

I. Document Verification

The following original documents shall be verified by the verification officers:

- i. SSLC Mark Statement or equivalent
- ii. HSC / Pre-degree / Intermediate Mark Statement or equivalent
- iii. Transfer and Conduct Certificate
- iv. Community Certificate & Copy of Aadhaar Card
- v. Photocopy of Sports / Games / Extra Curricular Activities Certificate (if any)
- vi. Passport size photographs - 4 copies
- vii. Income Certificate or Form-16 of Parent for the financial year 2025 — 2026
- viii. Proof for claiming the Scholarships (Subject to verification as per norms)
 - Wards of Alumni: Copy of Alumnus Degree Certificate/Transfer Certificate/Alumni ID card
 - Wards of Faculty / Staff of KITS / EMHSS / KCS / JC / SEESHA / Bethesda: ID Card Original along with the Ration Card
 - Siblings of Current Student or Alumnus of KITS / Siblings studying in KITS: ID Card Original along with the Ration Card
 - Child of a Pastor / Missionary: Authorized letter from the Registered Church or Missionary Organization subject to verification and approval from competent authority
 - Jesus Calls Young Partners Plan Certificate (Obtained on or before 30th April 2026)
 - JEE Scorecard 2026

II. Hostel Room Allotment

On the day of reporting, accommodation to the student shall be allotted by the Hostel authorities based on the choice made by the student. The students shall also select menu category of their choice.

III. Dayscholar Facility

Karunya Institute of Technology and Sciences is a fully residential Institution. However, dayscholar facility is available only for permanent residents of Coimbatore District possessing any one of the following address proof on approval by the Director (Student Affairs).

- a. Passport
- b. Voter ID
- c. PDS Smart Card

- i. Application for day scholar facility shall be made to Director (Student Affairs) dayshcolar@karunya.edu with the copy of any one of the valid address proofs as mentioned above.
- ii. Day scholar shall commute only by transport provided by the University. Applicable transport charges shall be paid by the student.
- iii. Usage of motorised powered vehicle (2 Wheeler / 4-Wheeler) by the student is banned and any violation shall lead to cancellation of day scholar option.

IV. Guidelines for Hostel Residents:

- i. Students must bring their mattresses, pillows, bed sheets, plates, spoons, tumblers, hangers etc. (An Utility Store facility will also be made available in the Enrollment venue for the convenience of students and parents)
- ii. Cleanliness and hygiene should be maintained inside the hostel rooms, restrooms, gymnasium, playfields and other public facilities inside the campus.
- iii. Taking the food served inside the mess halls to the living rooms is restricted.
- iv. After the class hours, they should proceed to their respective residences. Students are encouraged to make use of the utility store and snacks outlets located inside the Residence and University campus. They should not leave the hostel premises without obtaining permission from the Warden.
- v. Students should not possess / use motorized two wheelers and four wheelers.
- vi. Students are instructed to keep their Laptops, electronic gadgets safe with utmost care.

V. Dress Code

All students shall adhere to the following dress code within the University campus on all working days.

Boys: Student must be neatly dressed in formal trousers and shirts tucked-in with shoes, should be clean shaven with a regular hair cut at all times when in campus. Earrings & ear studs are not permitted. During University functions and on special occasions, students should wear University Uniform (Blazer and Tie). (T-Shirts / Jeans and low waist trousers are not permitted)

Girls: Girl students are required to wear either salwar kameez or churidars with dupatta. During University functions or special occasions, they are permitted to wear sarees / University Uniform (Blazer).

Student must wear the Identity Card in the University premises, while entering and leaving the Hostels and they should produce it for any verification.



Director (Student Affairs)