



INTERNAL QUALITY ASSURANCE CELL

KITS/IQAC/Meet/4536/2018

Date: May 24, 2018

**Minutes of the 11 (B) IQAC Meeting held on 24th May 2018 at 10.30 p.m. in the
Vice Chancellor's Conference Hall**

Members Present

1. Dr. L.S.Jeyagopal - Managing Director, Mithran Structures, Coimbatore
2. Mr. P.Jeyasingh - Chief Operating Officer, Jasmin Infotech, Chennai
3. Dr. S. Devaraj Arumainayagam, Associate Professor-Statistics, Government Arts College, Coimbatore
4. Mrs. P. Sweety Jose – Assistant Professor, EEE, PSG College of Technology, Coimbatore
5. Dr. Annie Gibson - Medical officer , Rural Community Hospital, Coimbatore
6. Dr. Ridling Margaret Waller – Pro-Vice Chancellor
7. Dr. C. Joseph Kennady, Dean – Arts and Sciences
8. Dr. G. Prince Arul Raj, Dean – Engineering and Technology
9. Dr. M.J. Xavier, Dean – Management
10. Dr. C. Samuel Joseph, Professor - Management
11. Dr. D. Tensing – Director – Quality Assurance and Accreditations
12. Dr. T.V.Christy – Director – Industry Academia Collaborations
13. Dr. Kumudha Raimond – Professor, Computer Sciences Technology
14. Dr. S. Immanuel Alex Pandian– CBCS Coordinator
15. Dr. D. Sujitha Juliet, IQAC Co-ordinator
16. Dr. K. Vinoth Kumar –IQAC Coordinator

Sl.No	Minutes	Action to be taken by
1	The meeting started with an Opening Prayer by Dr. T. V. Christy	FIO*
2	Dr. Ridling Margaret Waller, Pro-Vice Chancellor welcomed all the external and internal members of the IQAC for the meeting.	FIO
3	Opening Remarks by the Pro Vice-Chancellor The Pro Vice-Chancellor in her opening remarks thanked the external and internal members of the IQAC. She highlighted the important observations made by the UGC/AICTE Expert committee that visited our Institution in the month of November2017. While expressing her satisfaction on the AICTE approval granted to all the Engineering courses in the month of March, she also applauded the work done by all the members of IQAC in this regard. She reiterated that the goal of IQAC is to contribute for the overall development of the Institution, Faculty and Students alike.	FIO

	<p>UGC/AICTE committee members.</p> <ul style="list-style-type: none"> • The following suggestions were given by UGC <ul style="list-style-type: none"> a) To reduce total Credits for UG and PG Programs in-order to enable students to learn beyond the Class Room. b) To focus on Admission to PG Programs. c) To improve institution's h-index publications. d) To attract Faculty with Ph.D from reputed Institutions. e) To give fee concession for meritorious students at the time of admissions. f) To strengthen Examination process– Quality of Question papers to be improved. g) To improve placement skills h) To inculcate entrepreneurial skills, soft skills and technical skills. • The following suggestions were given by AICTE <ul style="list-style-type: none"> a) To offer more optional / Elective subject to facilitate CBCS. b) To improve PG Enrolment. c) To review UG and PG Credits. d) To encourage UG Students to undertake Research. e) To have Patents and Quality Publications f) To secure externally funded projects. g) To procure consultancy assignments. h) To get all Programs to be accredited. i) To improve the Quality of Question Papers. j) To improve Placements. <p>The Pro Vice chancellor highlighted the follow up actions taken by the university in view of the comments by UGC/AICTE:</p> <ul style="list-style-type: none"> a) The total number of credits in UG programs is reduced to 160 and for PG programs it came down to 68. b) The need to increase PG admission input was discussed. c) The focus on Scopus have now been broadened and decided to include h index as a criterion for quality publications. d) Higher secondary meritorious students will be offered a scholarship amount up to 1.20 Lakh INR per year. e) External question paper audit is conducted. f) External evaluation for randomly selected subjects will be conducted from the forthcoming academic year. g) In order to improve placements and entrepreneurial skills, new directors were appointed. h) The number of UG research will get a boost once the values of credit are brought down from the forthcoming academic year. i) In order to avail research funding, experts will be hired so that a vetting process can be initiated before the final submission of grant proposal. 	
6	<p>Targets and Deliverable to Faculty</p> <p>Director, QA&A presented the following targets set by the management for faculty members from the next academic semester.</p>	IQAC

- A minimum of two publications in Scopus by December 2018
- One funded project Proposal in Process before December 2018 for all the Professors and Associate Professors
- One collaboration with either industry or foreign Universities for joint Research purposes

Performance Indicators for Faculty Appraisal

The faculty appraisal will depend upon the following revised parameters.

- Course file audit score
- Publications
- Funded projects
- Consultancy
- Patents
- Collaboration
- Pass Percentage and number of students taught
- Mentoring
- Student online feedback score
- Placement support
- Notable Services

The IQAC External members were requested to give their overall comments/suggestions for further improvement.

The following comments were given:

Dr. L.S. Jayagopal, Managing Director, Mithran Structures, Coimbatore

Dr. L.S. Jayagopal stressed on the need to reduce the non-academic workload of the faculty members by automation so as to enable them to carry out their teaching and research works effectively. He also insisted on the need to incorporate the award of credits through recognized online courses apart from classroom learning. He emphasized that one question from the practical field to be included in every question paper. Faculty interaction with the industries need to be strengthened. Senior faculty members must get connected with the students from the first year onwards by handling fundamental courses.

Mr. P. Jeyasingh, Chief Operating Officer, Jasmin Infotech Pvt. Ltd., Chennai

Mr. P. Jeyasingh appreciated the improvements made by IQAC on brand imaging. He stated that the true aim of any university is to prepare employable students who will be job ready, fit into research works or progress through higher studies. He insisted on the need to focus on modern fields such as Artificial Intelligence, Machine learning, Data Analytics and IOT to prepare students for the future.

He also pointed out that the students must be able to select more interdisciplinary courses in alignment with foreign universities. He insisted on outsourcing clerical work so as to reduce non-academic workload of faculty

Administration
Deans, CoE

Deans, IQAC,
KCDC

	<p>members. He suggested to improve infrastructure for virtual classes and software tools for the students and staff. In order to increase the research funding, he advised to apply for the projects through CSR. To ensure quality and fairness in auditing of Course files, re-audit to be considered. Also, as suggested by him the outcome of KCDC training programmes to be reviewed after every six months.</p> <p>Dr. P. Sweety Jose, Asst. Professor, PSG College of Technology, CBE</p> <p>Dr. P. Sweety Jose appreciated the efforts put by IQAC in organizing FDPs in association with KCDC. She suggested that the Best Student Project award is to be introduced so as to encourage students to move towards commercialization of those projects by patenting them. She mentioned GIAN based online courses for which credits may be extended to students. She also advised to conduct summer term programs for students and staff in order to make them familiar with industrial tools.</p> <p>Dr. S. Devaraj Arumainayagam, Associate Professor-Statistics, Government Arts College, Coimbatore</p> <p>Dr. Devaraj suggested that the question papers have to be audited internally before being sent for external evaluation in order to maintain quality.</p> <p>Dr. Annie Gibson - Medical officer, Rural Community Hospital, Coimbatore</p> <p>Dr. Annie mentioned the need to offer skill based learning to the students so as to prepare them better for employment and reduce the need of on job trainings.</p>	<p>IQAC, Deans, KCDC</p> <p>COE</p> <p>Deans</p>
7	The meeting ended with the Vote of thanks by Dr. M.J. Xavier	



Director – QAA

Copy to: The Vice-Chancellor – for kind information
The Pro-Vice Chancellors – for kind information
The Director (E&T) – for kind information
HoDs
File

Karunya Institute of Technology & Sciences

(Declared as Deemed to be university under Sec. 3 of the UGC Act, 1956)

Karunya Nagar, Coimbatore - 641114

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Action Taken Report on the 11 (B) minutes of IQAC Meeting held on 24th May 2018

S. No.	Item Discussed	Action taken
1.	<p>NBA Accreditations</p> <p>Compliance report for B. Tech Civil and Mechanical Engineering will be submitted for the next cycle of accreditation.</p> <p>a) Pre-qualifiers for B.Tech EEE, ECE, CST and Bio Tech are submitted and awaiting approval.</p> <p>b) SAR in progress.</p>	Submitted
2.	<p>Targets and Deliverable to Faculty</p> <p>Targets set by the Management for faculty members from the next academic semester.</p> <ul style="list-style-type: none">• A minimum of two publications in Scopus by December 2018• One funded project Proposal in Process before December 2018 for all the Professors and Associate Professors• One collaboration with either industry or foreign Universities for joint Research purposes	Implemented
3.	<p>Dr. L.S. Jayagopal stressed on the need to reduce the non-academic workload of the faculty members by automation so as to enable them to carry out their teaching and research works effectively.</p> <p>He also insisted on the need to incorporate the award of credits through recognized online courses apart from classroom learning.</p> <p>He emphasized that one question from the practical field to be included in every question paper.</p>	<p>Automation is being done through Eduserve Team. The process of automation is in progress to minimize the nonacademic workload of faculty members.</p> <p>Being implemented</p> <p>Being implemented</p>

	<p>Faculty interaction with the industries need to be strengthened.</p> <p>Senior faculty members must get connected with the students from the first year onwards by handling fundamental Courses.</p>	<p>In practice</p> <p>Being implemented</p>
4.	<p>Mr. P. Jeyasingh insisted on the need to focus on modern fields such as Artificial Intelligence, Machine learning, Data Analytics and IOT to prepare students for the future.</p> <p>He also pointed out that the students must be able to select more interdisciplinary Courses in alignment with foreign universities.</p>	<p>It is being incorporated in the curriculum</p> <p>The students can select free electives from other disciplines.</p>
5.	<p>Dr. P. Sweety suggested that the Best Student Project award is to be introduced so as to encourage students to move towards commercialization of those projects by patenting them. She mentioned GIAN based online courses for which credits may be extended to students. She also advised to conduct summer term programs for students and staff in order to make them familiar with Industrial tools.</p>	<p>Being implemented through the competitions conducted during Mindcraft technical events.</p>
6.	<p>Dr. Devaraj suggested that the question papers have to be audited internally before being sent for external evaluation in order to maintain quality.</p>	<p>It is being in practice</p>
7.	<p>Dr. Annie mentioned the need to offer skill based learning to the students so as to prepare them better for employment and reduce the need of on job trainings.</p>	<p>It is being in practice</p>



Head – IQAC

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