

**INTERNAL QUALITY ASSURANCE CELL**

KITS/IQAC/Meet/4644/2019

Date: May 24, 2019

**Minutes of the 12 (B) IQAC Meeting held on 24th May 2019 at 10.30 a.m. in the Vice Chancellor's Conference Hall****Members Present – KITS**

1. Dr. P. Mannar Jawhar, Vice Chancellor, Chairman
2. Dr. E.J. James - Pro Vice Chancellor (SO)
3. Dr. Ridling Margaret Waller - Pro-Vice Chancellor (QS)
4. Dr. R. Elijah Blessing - Registrar
5. Dr. A. John De Britto, Controller of Examinations
6. Dr. G. Prince Arul Raj – Dean, School of Engineering and Technology
7. Dr. C. Joseph Kennady – Dean, School of Sciences, Arts, Media and Management.
8. Dr. S. Jacob Kalaiselvan Annamalai, Dean, School of Agriculture and Biosciences
9. Dr. C. Samuel Joseph, Management Studies and Commerce
10. Dr. Kumudha Raimond – Computer Science and Engineering
11. Dr. D. Jude Hemanth – Electronics and Communication Engineering
12. Dr. R. Nanda Kumar – Chemistry
13. Dr. S. Kavitha – Biosciences and Technology
14. Dr. S. Immanuel Alex Pandian – Electronics and Communication Engineering
15. Mr. R. Caleb Daniel, IQAC
16. Dr. S.Vincent Sam Jebadurai, IQAC Co-ordinator
17. Dr. D. Tensing – Director – QAA

Sl.No	Minutes	Action to be taken by
1	Introductory remarks was given by the Vice Chancellor. The Vice Chancellor specified that serious efforts are to be made in obtaining ranks within 50 in both Engineering and University Criteria in NIRF2020.	FIO
2	The Director-QAA presented the status of KITS in NIRF2019 in comparison with NIRF2018. The parameter-wise NIRF scores were discussed and the plan of action for the future was decided.	FIO
3	<b>Comparison on Ranks in NIRF2018 and NIRF2019</b> KITS obtained 72 <sup>nd</sup> in Engineering Category and 89 <sup>th</sup> in University category in NIRF 2018 whereas in NIRF 2019, KITS retained the same 72 <sup>nd</sup> rank in Engineering category and in University Category the rank was marginally declined to 92. A detailed study made on the comparison of present status with regard to the previous year was compared and discussed.	FIO
	<b>3.1 Students Strength (SS):</b> The marks awarded to KITS for Students strength in NIRF 2019 is 12.27 that was better than 11.50 scored in NIRF 2018 in University Criteria.	Admission Officer / HoDs / Deans

\*FIO – for information only

<p>It was informed that for getting good scores more number of PhD scholars need to admitted as out of 20 marks, 5 marks are allotted for PhD admission. Admitting fulltime scholars will be an advantage in scoring better marks.</p>	
<p><b>3.2 Faculty Student Ratio (FSR):</b></p> <p>The marks obtained for Faculty Student Ratio is 22.19 which is marginally higher than the marks scored in NIRF 2018 i.e. 21.40.</p> <p>It was informed that a faculty student ratio of 1:15 will fetch the maximum marks in FSR which will help in scoring higher marks. Apart from this, it will also be beneficial for NBA Accreditation and NAAC Accreditation.</p>	Registrar
<p><b>3.3 Faculty Qualification and Experience (FQE):</b></p> <p>The marks obtained for Faculty Qualification and Experience is 12.11 which is appreciably better than the marks scored in NIRF 2018 i.e. 10.5.</p> <p>It was decided to motivate the faculty members who are still pursuing their Ph.D research work for than 4 years to seriously involve themselves to ensure that they complete within a period of 2 years.</p>	Academic Research
<p><b>3.4 Publications</b></p> <p>The marks obtained for PU is 6.06 which is marginally higher than the marks scored in NIRF 2018 i.e. 5.86.</p> <p>The faculty members need to be given a target for publication each year by the Institution. It was suggested that a minimum of 2 publications per faculty to be given as target to begin with.</p>	HoDs
<p><b>3.5 Quality Publications</b></p> <p>The marks obtained for Quality Publication is 7.69 which is lower than 9.88 marks which was scored in NIRF 2018.</p> <p>It was decided to procure SciVal software to monitor the quality of KITS publication status and the incentives paid for publications with SCI impact factor to be continued with.</p>	FIO
<p><b>3.6 IPR</b></p> <p>The marks obtained in IPR of KITS is very low as the publication of patents is less. NIRF awards only 5 marks for publishing of patents and 10 marks are allotted for granting and commercialization of patents.</p> <p>The marks obtained for IPR in NIRF 2018 and NIRF 2019 are 0.5 and 1 respectively. This is a serious matter of concern as the Nation is focusing on Innovation, Incubation, Product development and patenting.</p>	Co-ordinator IPR
<p><b>3.7 Foot prints of Professional Practice (FPPP)</b></p> <p>This parameter is for the income received through sponsored funded projects and consultancy for previous three academic years. The marks obtained by KITS is insignificant as stated below:</p> <p>The marks obtained for FPPP in NIRF 2019 and NIRF 2018 is 0.34 and 0.39 respectively.</p> <p>It was suggested to ensure that all the Professors and Associate professors of the departments apply for funded projects and also involve in consultancy works to improve scores. The Heads of the Departments need to be given a clear guidance in this regard by the Academic Research Division.</p>	HoDS
<p><b>3.8 PhD Graduated (GPHD)</b></p> <p>The marks obtained for GPHD is 4.08 which is same as that of the marks scored in NIRF 2018 i.e. 4.10 out of 40 Marks.</p>	Academic Research

	It was suggested that necessary action to be taken to ensure that more number of PhD scholars to graduate for obtaining better scores.	
	<p><b>3.9 Regional Diversity</b></p> <p>The marks obtained for Regional Diversity is 12.41 in NIRF 2019 and 11.63 in NIRF 2018.</p> <p>Marks for this parameter can be improved by admitting more students from other states.</p>	Admission Officer
	<p><b>3.10 Women Diversity</b></p> <p>The marks obtained for Women Diversity is 23.74 in NIRF 2019 and 23.62 in NIRF 2018 out of 30 marks.</p> <p>The marks obtained for by KITS is considerably good and better marks may be achieved by having more women students and faculty members.</p>	FIO
	<p><b>3.11 Economically and Socially challenged Students (ESCS)</b></p> <p>The marks obtained for ESCS is 0.17 in NIRF 2019 and 0.71 in NIRF 2018 out of 20 marks.</p>	FIO
	<p><b>3.12 PREMP</b></p> <p>The marks obtained for Perception is 23.74 in NIRF 2019 and 23.62 in NIRF 2018 out of 100 marks.</p> <p>As this process involves Academic Peers and Employers, the faculty members must reach out to ensure that the identified Peers recommend KITS also in the list of their choices in the NIRF portal.</p>	Faculty / HoDs
4	<p><b>NAAC</b></p> <p>It was informed that the AQAR 2018-19 is under preparation and the data is being uploaded in the NAAC portal. NAAC has made provision for the submission of AQAR through online mode from 2018-19 compulsorily for all the Institutions.</p>	FIO
5	<p><b>Other quality parameters:</b></p> <p>IT was informed that IQAC is conducting the Course file auditing for the Even semester of the academic year 2018-19. Annual Report 2018-19 is also under preparation.</p>	FIO



**Director – QAA**

Copy to:       The Vice Chancellor – for kind information  
                   The Pro-Vice Chancellors  
                   The Registrar  
                   The Deans / HoDs  
                   File



**INTERNAL QUALITY ASSURANCE CELL**

**Action Taken Report on the Minutes of the 12 (B) IQAC Meeting held on 24th May 2019**

Sl. No	Details	Action taken
1	<b>Students Strength (SS):</b> It was informed that for getting good scores in NIRF more number of PhD scholars need to be admitted as out of 20 marks, 5 marks are allotted for PhD admission. Admitting fulltime scholars will be an advantage in scoring better marks.	More faculty guides were approved and promotion for admission of PhD scholars in process
2	<b>Faculty Qualification and Experience (FQE):</b> It was decided to motivate the faculty members who are still pursuing their Ph.D research work for than 4 years to seriously involve themselves to ensure that they complete within a period of 2 years.	It is implemented
3	<b>Publications</b> The faculty members need to be given a target for publication each year by the Institution. It was suggested that a minimum of 2 publications per faculty to be given as target to begin with.	Efforts are effectively being made
4	<b>Quality Publications</b> It was decided to procure SciVal software to monitor the quality of KITS publication status and the incentives paid for publications with SCI impact factor to be continued with.	Subscription to SciVal was made
5	<b>IPR</b> This is a serious matter of concern as the Nation is focusing on Innovation, Incubation, Product development and patenting.	It is effectively in progress
6	<b>Foot prints of Professional Practice (FPPP)</b> This parameter is for the income received through sponsored funded projects and consultancy for previous three academic years. The marks obtained by KITS is insignificant as stated below:  It was suggested to ensure that all the Professors and Associate professors of the departments apply for funded projects and also involve in consultancy works to improve scores. The Heads of the Departments need to be given a clear guidance in this regard by the Academic Research Division.	Sufficient motivation and support is being given by the Institution to the faculty members in this regard.

7	<b>PhD Graduated (GPHD)</b> It was suggested that necessary action to be taken to ensure that more number of PhD scholars to graduate for obtaining better scores.	It is effectively monitored by the Academic Research Coordinator along with the Pro Vice Chancellor (Research and Collaborations)
8	<b>PREMP</b> As this process involves Academic Peers and Employers, the faculty members must reach out to ensure that the identified Peers recommend KITS also in the list of their choices in the NIRF portal.	Being in progress
9	<b>NAAC</b> It was informed that the AQAR 2018-19 is under preparation and the data is being uploaded in the NAAC portal. NAAC has made provision for the submission of AQAR through online mode from 2018-19 compulsorily for all the Institutions.	Submitted
10	<b>Other quality parameters:</b> IT was informed that IQAC is conducting the Course file auditing for the Even semester of the academic year 2018-19. .	Being implemented



**Director – QAA**

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