



INTERNAL QUALITY ASSURANCE CELL

KITS/IQAC/Meet/4627/2020

Date: 6.3.2020

**Minutes of the 13 (B) IQAC Meeting held on 6th March 2020 in the
Vice Chancellors Conference Hall**

Members Present – KITS

1. Dr. P. Mannar Jawhar, Vice Chancellor, Chairman
2. Dr. E.J. James – Pro Vice Chancellor (RC)
3. Dr. Ridling Margaret Waller - Pro-Vice Chancellor (QS)
4. Dr. Lazar Mathew – Pro-Vice Chancellor (PPI)
5. Dr. R. Elijah Blessing - Registrar
6. Dr. G. Prince Arul Raj – Dean, School of Engineering and Technology
7. Dr. C. Joseph Kennedy – Dean, School of Sciences, Arts, Media and Management.
8. Dr. S. Jacob Kalaiselvan Annamalai, Dean, School of Agriculture and Biosciences
9. Dr. D. Tensing – Director – QAA

Sl. No	Agenda points	Action to be taken by
1	<p>The process of II Cycle of NAAC Accreditation was presented as given below:</p> <ul style="list-style-type: none">• Existing Accreditation is from 25, May 2016 to 24, May 2021• Need to apply before 6 months of validity. Hence we need to apply before 24, November 2020• To submit Institutional Information for Quality Assessment (IIQA) during 3rd week of October 2020• To submit NAAC SSR before 24, November 2020	FIO IQAC
2	<p>For NAAC SSR Preparation and to make the Institution ready for the committee visit, the following activities are scheduled:</p> <p>As per the planned schedule the formation of Committees for 7 Criteria and preparation of draft report was constituted in August 2019. IQAC started collecting data from the departments for NAAC Accreditation from September 2019. NAAC detailed presentations were made in the department from the month of October 2019 to explain the various metrics of evaluation.</p> <p>It was decided to have reviews on the status of NAAC data from April 2020 onwards. It was decided to have Internal and External Mock visit from March 2020 to improve the status of the report. It was decided to submit IIQA during</p>	FIO IQAC

	the 2 nd week of October 2020 and to submit the NAAC SSR before 4 th week of November 2020	
3	It was informed that NBA – Accreditations for B.Tech (ECE), B.Tech(CSE) & B.Tech (Biotechnology) programs have been obtained for the period from 2018-19 to 2021-22	FIO
4	It was planned to proceed with the NBA Accreditation process for MBA and M.Tech Biotechnology Programs immediately.	MBA and Biotech Depts
5	For NIRF 2021, targets need to set for each department in the following: Publications – 2 Scopus and 1 SCI indexed Journals per faculty Funded Projects – at the rate of Rs. 3 lakh per faculty in a department Consultancy – at the rate of Rs. 1 lakh per faculty in a department Placement – 100% of the students who opted for placements Patents – a minimum of 2 in each department	HoDs &/ Deans
6	For NIRF, a detailed presentation was made on each parameter and compared with other eminent institutions to decide on the strategies of development.	FIO
7	It was informed that KITS has also submitted data for ARIIA 2020 Ranking on innovation. It was informed that the activities pertaining to the requirement need to be enhanced in the Institution	FIO and NA



Director – QAA

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The Pro-Vice Chancellors
The Registrar
The Deans/HoDs
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Karunya Institute of Technology & Sciences

(Declared as Deemed to be university under Sec. 3 of the UGC Act, 1956)

Karunya Nagar, Coimbatore - 641114

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report on the 13 (B) Minutes of IQAC Meeting held on 6th March 2020

S. No.	Item Discussed	Action taken
1	<p>Existing Accreditation is from 25, May 2016 to 24, May 2021. Need to apply before 6 months of validity. Hence we need to apply before 24, November 2020</p> <p>To submit Institutional Information for Quality Assessment (IIQA) during 3rd week of October 2020</p> <p>To submit NAAC SSR before 24, November 2020</p>	<p>Due to Covid -19, NAAC has extended the timelines of submission.</p> <p>IIQA submission in progress. NAAC SSR is under preparation. Department visit to verify the documents and files are being in progress.</p>
2	<p>It was decided to have reviews on the status of NAAC data from April 2020 onwards. It was decided to have Internal and External Mock visit from March 2020 to improve the status of the report. It was decided to submit IIQA during the 2nd week of October 2020 and to submit the NAAC SSR before 4th week of November 2020.</p>	<p>During the month of May 2020 till July 2020, collection and verification of data is being done.</p>
3	<p>It was planned to proceed with the NBA Accreditation process for MBA and M.Tech Biotechnology Programs immediately.</p>	<p>It is in progress</p>
4	<p>For NIRF 2021, targets need to set for each department in the following:</p> <p>Publications – 2 Scopus and 1 SCI indexed Journals per faculty</p> <p>Funded Projects – at the rate of Rs. 3 lakh per faculty</p> <p>Consultancy – at the rate of Rs. 1 lakh per faculty in</p> <p>Placement – 100% of the students who opted for placements</p> <p>Patents – a minimum of 2 in each department</p>	<p>In practice</p>

5	It was informed that KITS has also submitted data for ARIIA 2020 Ranking on innovation. It was informed that the activities pertaining to the requirement need to be enhanced in the Institution	Data submitted and awaiting results
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Director - QAA

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 The Pro-Vice Chancellors
 The Deans / Directors
 HoDs
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