



Karunya INSTITUTE OF TECHNOLOGY AND SCIENCES

(Declared as Deemed to be University under Sec.3 of the UGC Act, 1956)

MoE, UGC & AICTE Approved

NAAC A++ Accredited

COE-F-1

APPLICATION FOR DUPLICATE CERTIFICATE

| | | | |
|-----------------|--|--------|--|
| Register Number | | ABC-ID | |
| Name | | | |
| Degree | | Branch | |

Tick the relevant box (√)

| | | | |
|-----------------------------|--|-------------------------|--|
| Degree Certificate | | Provisional Certificate | |
| Consolidated Mark statement | | Semester Mark statement | |
| Semester Mark statement | | | |
| Month & Year | | Month & Year | |
| Month & Year | | Month & Year | |
| Month & Year | | Month & Year | |
| Month & Year | | Month & Year | |

Details of the certificate lost in which circumstances:

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Address to send the Certificates (neatly write or type)

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|----------|--|---------------|--|----------|--|
| Pin Code | | Mobile Number | | Email Id | |
|----------|--|---------------|--|----------|--|

Fees Details:

| | | | |
|--------|--|----------------------------|--|
| Amount | | DD Number / Receipt Number | |
| Date | | Bank Details | |

Date:

Signature of the Candidate

Recommended and Forwarded by

Head of the Department

For Office Use

| | | | |
|------------------------------|--|-------------|--|
| Date of Certificate issued : | | Prepared by | |
| Folio No./Sl.No. : | | Verified by | |

Controller of Examinations

Documents to be enclosed:

1. Affidavit neatly typed on a stamp paper of value not less than Rs.10/- and duly signed by the candidate and attested by a Notary Public as per the format enclosed.
2. Receipt obtained from Eduserve (Regular Students) / online payment through the link <https://eduserve.karunya.edu/Online/ExternalEvents.aspx> (for Alumni)