

**M.Phil. by Research
Regulations
2007**

1. Eligibility

- 1.1 Master Degree in Arts, Science, Computer Application and Management of this University or any other qualification recognized as equivalent thereto in the field of study
- 1.2 Eligibility criteria such as the minimum percentage of marks/CGPA obtained by the candidate in the qualifying examination shall be as prescribed by the Board of Academic Research of the University from time to time.

2. Categories of M.Phil by Research candidates and place of research

- 2.1 There shall be two categories of M.Phil by Research candidates as listed under:
 - a) Full -time,
 - b) Part-time
- a) Full-time Candidates : All approved candidates who pursue full-time study and research in this University shall belong to this category.

The University encourages residential system for all full time students. However it is optional in the case of full-time scholars

- b) Part-time Candidates : Candidates working in Industry involved in R&D activities, Colleges or Research Organisations, approved by this University, and who are sponsored for pursuing M.Phil by Research Programmes in this University while continuing in their job, shall belong to this category. While they shall pursue research in their place of employment, such candidates shall spend at least two days in a month in this University. However this shall be grouped for a semester/year.

3. Duration of the programme:

- 3.1 The duration of the programme and the time for submission of thesis for various categories of M.Phil programme shall be as under.

	Minimum Period (Years)	
	Full-time	Part-time
M.Phil By Research	1	2

- 3.2 In exceptional cases maximum period shall be extended for one year based on the recommendation of the Research Supervisor. This shall be approved by Dean-Academic Research.

4. Registration Procedure

- 4.1 Candidates desirous of registering for the M.Phil Degree shall submit the application in the prescribed form through proper channel, wherever applicable.
- 4.2 All such filled applications, shall be then scrutinized by the Research Committee of the School headed by Director of the School/HOS. The other members of this committee shall be the HOS, two senior faculty members. This Committee is responsible for the screening of the candidates by way conducting interview/test and recommending for admission to the M.Phil programme to Board of Academic Research and shall also help in fixing a Research Supervisor taking into account the mutual preferences of the candidate and supervisor.
- 4.3 The candidates may be required to appear before a Screening Committee which may comprise the members of the Research Committee and the identified Research Supervisor
- 4.4 Candidates whose registration has been approved by the Screening Committee shall be admitted to the M.Phil Programme based on the recommendation of Dean-Academic Research by the Registrar of the University under intimation to the concerned Research Supervisor, the candidate, and the sponsoring institution, if any.
- 4.5 For approved candidates the date of registration shall be the date on which the Screening Committee has recommended admission. Such dates shall be half yearly viz., 1st January and 1st July, as the case may be, as per the University calendar.
- 4.6 Every approved candidate shall register by paying the initial fees prescribed and then continue to pay the prescribed fees every six month, in order to keep the M.Phil Registration alive until the thesis is submitted. If a candidate fails to do so within the permissible dates of payment of fees, the registration will be withdrawn and the candidate's name will be removed from the rolls after referring to the Research Supervisor.

5. Research Supervisors and Number of Candidates

- 5.1 All categories of registrants shall be required to work under a recognized Research Supervisor of this University.
- 5.2 In the case of Part-Time candidates there shall be a Co-guide/ Research Coordinator from the organisation where he/she is employed.

5.3 When the Research Supervisor of a candidate happens to be away from the University on other assignments for more than six months, he/she may continue to guide the candidate, but a second Research Supervisor belonging to the University faculty shall be officially nominated by the Research Committee of the department in keeping with abilities and background, and research adequacies and willingness of the interim Research Supervisor in consultation with the original Research Supervisor.

5.4 If the research supervisor happens to resign, Board of Academic research shall appoint a new supervisor from the relevant area within three months.

5.5 Recognition:

Recognition of Research Supervisor/Joint Research Supervisor for guiding research work will be accorded by the Chairman-Academic Council on making an application in the prescribed format and on the recommendations of the Board of Academic Research, provided the candidate possesses:

- (i) A Ph.D./M.Phil Degree in the relevant or allied areas of research in which he/she proposes to guide the candidate. The candidate should have obtained M.Phil degree through regular mode and not through correspondence/distance education mode. For M.Phil holders one year post M.Phil research experience is required.
- (ii) A minimum of one technical paper published in the relevant or allied areas of research in Conference proceedings.

5.6 Number of Candidates

A Supervisor shall guide not more than five M.Phil. candidates at any time.

5.7 Provision for changes

- (i) Change of Research Supervisor :
The Research Committee may consider a research scholar to change his/her Research Supervisor on valid reasons.
- (ii) Change in the category : A full time research scholar in the event of getting any employment may change the category from Full - time to Part – time and vice-versa. In such cases the duration of the programme shall be reviewed by Dean-Academic Research

6. Prescription of Course work

6.1 Course work

- i) The Research Supervisor of the candidate shall prescribe course work for the candidate within a week of registration. The courses prescribed shall be intimated to Dean-Academic Research.
- ii) A minimum of three courses being offered under any relevant approved programme of this University shall be prescribed by the Research Supervisor from courses approved by the Board of Studies. If courses are newly prescribed for Directed Self Study, then all such courses shall be approved by Chairman-Academic Council of this University and subsequently ratified by the academic bodies.
- iii) No change in the courses prescribed shall be made.
- iv) The prescribed courses shall normally be completed within six months from the date of registration.

7. Cancellation of Registration

The registration of a candidate whose progress is either not satisfactory or who has not paid the required fees shall be cancelled by the Registrar based on the recommendation of Research Supervisor.

8. Submission of Thesis

- i) The thesis shall report, in an organised and scholarly fashion, an account of the original research work of the candidate leading to the discovery of new facts or techniques or correlation of facts already known (analytical, experimental, hardware oriented etc.) and demonstrating a quality as to make a definite contribution to the advancement of knowledge and the candidate's ability to undertake independent research and present the findings in an appropriate manner with actual accomplishments of the work, plainly stated and honestly appraised.
- ii) Five copies of the thesis shall be prepared and submitted to the Controller of Examinations in accordance with the format and specification prescribed. These shall be submitted along with three copies of the abstract of the thesis in about 200 words.

- iii) The thesis shall include a certificate from the concerned Research Supervisor (and Joint Research Supervisor, Co guide, if any) to the effect that the thesis is a record of the bonafide research work carried out by the candidate under his/her/their supervision and guidance and that the work reported in the thesis has not been submitted elsewhere for a degree or diploma.
- iv) Along with the submission of the thesis, the candidate shall submit a copy of the thesis in CD ROM duly certified by the Research Supervisor.
- v) Instructions to candidates for preparing synopsis and thesis shall be laid down by the Controller of Examinations.

9. Thesis Evaluation

- i) The thesis shall be referred to two examiners from the panel recommended by the Research Supervisor. The panel consist of five experts from India.
- ii) The examiner shall include in his / her report an overall assessment, placing the thesis in one of the following categories :
 - a. Recommended for the award of the degree M.Phil by Research : Highly commended/Commended.
 - b. Revision required
 - (i) Revised thesis be resubmitted
 - (ii) Revised thesis need not be resubmitted.
 - c. Not Commended
- iii) The examiner shall enclose a report in about 300 words, indicating the standard attained in case (a), the nature of revision in case (b) and the reasons in case (c).
- iv) If both the examiners recommended the award of the degree, thesis shall be provisionally accepted. Any minor revision, modification etc., suggested by the examiners shall be carried out before the oral examination is arranged.
- v) If both examiners recommended rejection, the thesis shall be rejected and the registration of the research scholar stands cancelled.
- vi) If one examiner recommends the award of the degree while the other recommends rejection, then the thesis shall be referred to a third examiner by the CoE from the panel of examiners. If two of three examiners recommended the award, the thesis shall be provisionally accepted. If two of the examiners recommend rejection, the

thesis shall be rejected and the registration of the research scholar stands cancelled.

- vii) If any examiner recommends revision of the thesis the candidate shall be permitted only once to revise and resubmit the thesis within 6 months and the revised thesis shall be referred to the same examiner only in the situation such as (i). when the examiner recommends new experiments and major modification involving new methodology and also (ii). the examiner insist the university to send the thesis back to the same examiner after revision for offering his final recommendation on the thesis which should only be either recommended for the award or rejected. In case, the examiner does not insist on sending the thesis back to him, the thesis shall be referred to the Supervisor to ascertain the corrections carried out in the thesis as suggested by the examiners. The Supervisor shall study the report of the examiners & accordingly send consolidated report to the Controller of Examinations. Controller of Examinations will constitute oral examination board, within a period of three weeks from the receipt of the reports from the supervisor.
- viii) Individual cases not covered by the above clauses shall be referred to the Vice-Chancellor. On deemed fit reasons, the Vice-Chancellor shall refer to the Board of Academic Research which in turn shall refer to the Board of Management, if necessary.

10. Oral Examination

- i) The Board of viva-voce Examination shall be constituted by the Vice-Chancellor as under :
 - a) HOS shall be the Chairman of the Board of Examiners.
 - b) Supervisor.
 - c) One of the examiners
- ii) The viva-voce examination shall be conducted in this University as “Open Defence Type” examination. The decision of the Board of Examiners shall be final.

11. Award of M.Phil by Research Degree

If the Board of viva-voce Examination recommends, the candidate will be awarded M.Phil.. Degree with the approval of the Board of Management.

12. Publication of Thesis

Papers arising out of the thesis may be published by the candidate. However, the thesis as a whole shall not be published by the candidate without the specific approval of the Board of Academic Research of the University.

13. The Act of Plagiarism

In the case of research scholars who have copied a dissertation / thesis / book for M.Phil degree his / her thesis shall be forfeited and his / her research registration shall be terminated in this university and also he / she shall be debarred to register for any other programme in this University.

For the abetment of above such action, the recognition of his / her supervisor shall be withdrawn for a period of 5 years and he / she shall be debarred from guiding the research scholars for any research programme in this University till such period.

14. Power to Modify

Notwithstanding anything contained in the above said regulations, the Board of Management reserves the right to modify any of the above said regulations from time to time.